

Abortion Support Program Director

Full Time Staff Position

OVERVIEW

In our continued effort to create a “Just And Loving World”, we are expanding our services to individuals needing support with termination of pregnancy. The Abortion Support Director will be developing this new program from the ground up. They will be jointly responsible for ensuring the effective and efficient administration of the program in alignment with reproductive justice values. A practical Abortion Support Director is a community health professional that focuses on the participant’s needs and implement processes within them. The Director will hire and oversee the Abortion Companions under the Mama Sana Vibrant Woman’s umbrella. The Abortion Companions will guide participants through the abortion care system and will work to overcome obstacles faced by the participants receiving the care and services they require. This position usually involves daytime work, but sometimes evenings are expected.

Duties and responsibilities

- Pro-Abortion advocacy of behalf of MSVW and in collaboration with our partners
- Attend partnership meetings and inform team of program updates
- Arrange and oversee all participant needs within 48 hours of their intake
- Collect, track, and report required program data
- Monitoring Effectiveness and Reporting on Program
- Work closely with the Birth Support Director and Birth Worker Circle to review and revise the program budget
- Maintain ongoing partnerships with national reproductive justice organizations and local abortion organizations
- Administrative Support
- Develop a training program for all active Abortion Companions
- Ordering and maintaining program supplies

Required Skills, Knowledge, and Abilities

- Two years of related operational or administrative experience.
- Two years of Abortion Support experience
- Desire to work as part of a team to promote the values of reproductive justice.
- Detail-oriented and highly organized.
- Proven ability to multitask and manage time effectively.
- Excellent verbal and written communication skills, in both English and Spanish preferred.
- Excels in an ever-changing and fast-paced environment.
- Strong ability to empathize and listen in order to understand and meet organizations' needs.
- Ability to work well with a variety of personnel with differing levels of experience, and backgrounds, including board members, staff, and volunteers.
- Self-motivated – ability to work with remote supervision.
- Prior experience and high comfort level with co-working tools such as Google Suite, Slack, Asana, Zoom, etc.

Is This Position Right For You

- Are you committed to abortion access and full reproductive health care for all, using an intersectional framework that includes, but is not limited to gender, economic, and racial justice.
- Are you self-directed and can thrive within a collective.
- Are you organized, have a keen eye to detail, and have a knack for developing new systems and devising structures for organizations.
- Are you compassionate, discreet, and allow participant self-determination and empowerment to guide your work.
- Are you able to work under pressure and on tight deadlines?
- Exercise good judgment by considering the potential consequences of a decision and making the best choice.
- Hold yourself to a high ethical standard for acceptable conduct.
- Already know and/or are willing to learn about abortion and related health care facilities, support structures and processes
- Are open to giving and receiving feedback and committed to practicing this regularly.
- Believe in bucking the trend through progressive policies to create a new vision for our future.

All MSVW staff make the same salary of 54K + benefits. If this sounds like you, please send us a cover letter and resume expressing your interest to info@msvwatx.org by May 28th, 2021.